

City of Harrington Review Application

Base \$
 Escrow\$
 Acct #
 Staff to complete

Request to review	Check on application	# of complete application	Notes:
Annexation Request		15	#1 Applications that are not completely filled out nor legible will be returned. #2 The number of complete applications includes: <i>copies of the application, plans, prints, as well as any other supportive material/correspondence/info</i>
Category B Plan Review		5	
Conceptual Category A Review		10	
Conceptual Subdivision Review		10	
Final Category A Plan Review		11	
Final Subdivision		10	
Conditional Use		15	
Preliminary Category A Plan Review		10	
Preliminary Subdivision		10	
Board of Adjustment (Exception/Variance)		15	
Board of Adjustment Appeals		15	
Utility Review		4	
Rezoning Request		15	

NOTE: ALL Harrington application fees are located in [Chapter 180](#) of the Code

Property Information

Kent County Tax Map/Parcel:

Project Location:

Property Size:

Property Size/Dimension:

Project Title/Name:

Current Zoning District:

Proposed Zoning (if applicable):

Current Property Use:

Proposed Property Use:

Designated Primary Contact Name

Engineer/Surveyor Information

Company Name:

Contact Person:

Phone Number:

Fax Number:

Email address:

Mailing Address:

City, State, Zip Code

Current Property Owner Information

Current Owner Name:

Contact Person:

Phone Number:

Fax Number:

Email Address:

Mailing Address:

City, State, Zip Code

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Staff to complete

Developer Information

Company Name:

Contact Person:

Phone Number:

Fax Number:

Email Address:

Mailing Address:

City, State, Zip Code

Please read the following and certify:

- 1- I understand that the designated primary contact on this project will receive all meeting information, correspondence and will be billed for the professional services rendered from the City Engineer, City Planner and/or the City Solicitor as required for my application.
- 2- I the undersigned, hereby certify that, I have supplied all the information listed on this form and that statements contained in any papers or plans submitted as part of this application are true and correct.
- 3- I also certify that this project was designed in accordance with the plan requirements, the Comprehensive Plan, Zoning Code, and Construction Design Standards for the City.
- 4- I further certify that I or an agent on my behalf will attend all public hearings/meetings necessary for this application, and that I will answer any questions to the best of my ability to respond to the present and future needs, the health, safety, morals, convenience, order, prosperity, and general welfare of the inhabitants of Harrington.
- 5- I understand that any incomplete applications will not move forward in the review process; however, I will be notified in writing after a thorough review has been completed by the City Staff and Consultants.
- 6- It is understood that the City of Harrington staff processes all applications in the order in which they were received. Each application will follow the process after eligibility and the appropriate reviews have been completed. The designated primary contact will receive written comments on every review.

Signature of Primary Contact:

Signature of Developer:

Signature of All Current Property Owners:

Signature of All Current Property Owners:

Submittal Date to the City:

CITY STAFF TO COMPLETE AREA BELOW

Date Application was received:

Application was received by:

Application Fee Amount collected:

Method of Payment:

Ensure a copy of the receipt is attached to the original application.