

## Steps for completing and submitting a fillable form.

1. To complete the form online
  - a. Open the form you wish to submit
  - b. Complete the required fields (highlighted in red)
  - c. Electronically sign the form. Follow the instructions in your email once you have completed the form to confirm the signature.
  - d. Once you sign the form, it will be emailed to the appropriate staff member. They will sign that they received the form. You will receive email notification of this step, at which point in time you can choose to download the completed form for your reference.
  - e. Once reviewed, you will be advised the application has either been accepted or rejected.
    - i. if accepted, you will be emailed an invoice to pay.
      1. If you wish to pay online, please follow the instructions in the email. As a reminder, all online payments have a 4% convenience fee added.
      2. If you wish to pay by check, you can either mail the invoice and your check to the address on the invoice or drop the invoice and check off at HPR.
    - ii. if rejected, you may contact Parks & Recreation via email or by calling 302-398-7975 and ask to speak to the person in charge of the department to whom you submitted the request.
2. To complete the form manually
  - a. Download the form you wish to submit
  - b. Complete the required fields (highlighted in red). **All required fields must be completed to process the form.**
  - c. Sign the form.
  - d. Return the completed and signed form to Harrington Parks & Recreation. You can either mail the form or drop it off at the reception desk.
  - e. Once reviewed, you will be advised the application has either been accepted or rejected.
    - i. if accepted, you will be mailed an invoice to pay.
      1. If you wish to pay online, please follow the instructions on the invoice. As a reminder, all online payments have a 4% convenience fee added.
      2. If you wish to pay by check, you can either mail the invoice and your check to the address on the invoice or drop the invoice and check off at HPR.
    - ii. if rejected, you may contact Parks & Recreation via email or by calling 302-398-7975 and ask to speak to the person in charge of the department to whom you submitted the request.
3. Once all steps have been completed successfully, the appropriate permit/license will be emailed/mailed to the address provided.

To register online, complete a form for EACH CHILD and email to [bstulir@harringtondelaware.gov](mailto:bstulir@harringtondelaware.gov). An invoice will be emailed to you. Payment is required within 14 days of receipt of the invoice.

HARRINGTON  
RECREATION  
DEPARTMENT



[website](#)

114 East Liberty Street  
Harrington, DE 19952

398-7975

FOR OFFICE USE ONLY	
Paid	
Date	
Amount Cash	
Check Number	
Card	
Initials	

## Individual Player Registration Indoor Soccer

Participant First Name	Last Name	DOB	m/f
Parent/Guardian First Name	Last Name		
(PARENT INFORMATION NEEDED FOR ALL PARTICIPANTS UNDER AGE 18)			
Participant's Age	Parents Email Address		
Address	City	State	Zip
Home Phone	Cell Phone		
Emergency Contact Name	Relationship	Phone	

Medical Information: Please list below any medical conditions and/or allergies that you think we should know about.

### Number of Years Child has Played Soccer:

**Uniform Size: Youth: XS(4/6) S(6/8) M(8/10) L(12/14) Adult: S M L XL**

(When choosing a size, please make sure you select proper size for your child. Replacements will be at the parent's expense.)

### Consent and Liability Waiver-Release of all claims (must be signed to participate)

I, \_\_\_\_\_ (parent/guardian), am the parent or legal guardian of \_\_\_\_\_ (minor child). As lawful consideration for my minor child being permitted to participate in the Harrington Recreation Department sports program, camp, or any other activity at or through the Harrington Recreation Department facilities. I agree that neither my minor child nor I will make a claim against, sue, attach the property of or prosecute the Harrington Recreation Department, and their affiliates, sponsors, building contractors, suppliers, and employees for damages for death, personal injury or property damage which my minor child may sustain as a result of my child's participation in these sporting activities. This release is intended to discharge in advance the Harrington Recreation Department, and their affiliates, sponsors, building contractors, suppliers, and employees from and against any and all liability, including for negligent actions arising out of or connected in any way with my minor child's participation in the sports program, camp, clinic or any other activity except for liability that may arise out of the willful or wanton misconduct of the Harrington Recreation Department, and their affiliates, sponsors, and employees. I FURTHER UNDERSTAND THAT SPORTS INVOLVE PHYSICAL CONTACT BETWEEN PLAYERS, THAT SERIOUS ACCIDENTS OCCASIONALLY OCCUR DURING SUCH SPORTING ACTIVITIES, AND THAT PARTICIPANTS IN SUCH SPORTING ACTIVITIES OCCASIONALLY SUSTAIN SERIOUS PERSONAL INJURIES (INCLUDING DEATH) AND/OR PROPERTY DAMAGE, AS A CONSEQUENCE THEREOF. KNOWING THE RISKS OF PARTICIPATION, NEVERTHELESS, I HEREBY AGREE THAT MY MINOR CHILD AND I ASSUME THOSE RISKS AND RELEASE AND HOLD HARMLESS THE HARRINGTON RECREATION DEPARTMENT AND THEIR AFFILIATES, SPONSORS, AND EMPLOYEES WHO (THROUGH NEGLIGENCE OR CARELESSNESS) MIGHT OTHERWISE BE LIABLE TO ME, MY MINOR CHILD (OR OUR HEIRS OR ASSIGNS) FOR DAMAGES. I attest that I am eighteen (18) years of age or older, and that my child is physically fit and has no known medical conditions which prohibit participation in this sport. My child and I agree to follow all laws, rules and guidelines, regulations, the conduct of the program, camp or clinic. I understand and agree that my child and I are responsible for the mechanical and/or operating condition of any and all sporting equipment provided by my child or by me for my child's use, and I agree that my child and I will continuously inspect and maintain all equipment used, even if we have obtained any of the equipment from the Harrington Recreation Department, their affiliates, sponsors, and/or employees. I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY FOR MYSELF AND MY CHILD AND A CONTRACT BETWEEN MYSELF, MY CHILD AND THE HARRINGTON RECREATION DEPARTMENT, AND THEIR AFFILIATES, SPONSORS, AND EMPLOYEES, AND I HAVE SIGNED IT OF MY OWN FREE WILL. I also agree that the Harrington Recreation Department, and their affiliates, sponsors, and employees may use my child's photographs in future promotions.

Parent/Guardian Signature:

Parent/Guardian Printed Name:

**Cost: \$70 first player; \$65 second player same family; \$60 each additional player same family; \$50 Tot Soccer;**

**\*Fee Non-Refundable \*\*All prior balances must be paid in full to register for a new program. \*\*\*Late fee is \$10.00**

**ALL PLAYERS MUST HAVE A SIGNED INDIVIDUAL WAIVER FORM ON FILE BEFORE PARTICIPATION**

\*\*\*I am interested in coaching! Name:

Phone #:

Email:

If coaching, please list top 3 color choices of jersey. (will do my best/no guarantee):

If coaching, please indicate size of coach's jersey.